

**Village of Hamilton
Airport/Airpark Commission
4pm
Regular Meeting of February 11, 2010**

APPROVED MINUTES

PRESENT: Chairman Carl Albrecht; Commissioners Roger Rowlett, Rob Gustafson; Director of Utilities and Public Works Sean Graham

PUBLIC PRESENT: None

Chairman Albrecht called the meeting to order at 4:00 p.m..

Approval of Agenda

Agenda was approved as written.

Approval of Minutes

A motion was made by Commissioner Rowlett to approve minutes of the regular meeting of January 14, 2010, as written. The motion was seconded by Commissioner Gustafson and carried.

Old Business

SRE Building/Security Substation- Chairman Albrecht reported the Village has started its budget process. He stated Director Graham has presented a motion to the BOT to allow the project to go out for bid as provided by McFarland and Johnson. The BOT understands the concerns of the Commission regarding cost. The Commission is concerned it may potentially need to transfer more funds than originally anticipated from fencing money. This should not prevent the project from going out to bid. This will not obligate Commission to go under contract. The economy may dictate bids. Director Graham discussed the possible savings to project by hiring a Building Mechanic and how project is bid. Three types of construction were discussed: on site, modular, and stick-build. Commissioner Rowlett expressed his concern over cost. Scheduling was discussed. Possibly changing the size of the building was discussed. Commissioner Gustafson and Commissioner Rowlett want all bids to be due at the same time. DEC involvement was discussed.

Taxiway Project- Director Graham reported the FAA has denied hangars. \$21,750.00 for design and construction for the Taxiway north is our sponsored share. A motion was made to allow MJ to move forward based on \$21,750.00, our sponsored share, to come from the sale of property, by Commissioner Rowlett. The motion was seconded by Commissioner Gustafson and carried. Air 99 grant for rehab of existing building was discussed. The cost of new hangars and rent was discussed. Commission will contact Attorney Jim Stokes.

New Business

AV Fuel Information-Director Graham has been contacted by Jim Messinger of Advent Fuel.

He is trying to get the Airport's business. Director Graham stated he likes Air BP's customer service. The Commission recommends Director Graham contact Air BP for a better deal. Chairman Albrecht will contact Art Steneri regarding fuel.

Financial Report – Chairman Albrecht presented financial statements for 6/1/09-1/31/10 to the Commission. Total revenue is \$244,583.00. Total expenses are \$190,272.00. Net profit is \$54,311.00. Commissioner Gustafson questioned whether Colgate will be making a gift of \$15,000.00. Landing fees were discussed.

MetroAir- Director Graham distributed copies of proposed lease to the Commission. The lease is for 4 years. Escalation fees were discussed. The fuel report will be completed annually. Utilities were discussed. A motion was made by Commissioner Rowlett to accept lease as written. The motion was seconded by Commissioner Gustafson and carried.

Next Meeting – March 25, 2010 at 4:00pm.

Adjournment

There being no further business to come before the Commission, Commissioner Rowlett made a motion to adjourn. The motion was seconded by Commissioner Gustafson and carried. The meeting was adjourned at 5:05pm.

Respectfully submitted,

Kim Taranto